

**Patron Name and Contact Details** (Postal Address, Phone, Email etc.):

**Type of enquiry**  General Interest  Building/Street/Place  Family History  Military history (Kennedy Reg't/31<sup>st</sup>Bn)  
Other \_\_\_\_\_

**Details of Enquiry:** Be as specific as possible, dates and names are especially helpful (attach an extra sheet if required)

- Limit research to \_\_\_\_ hours OR  No limit to research hours (tick which is applicable)
- Photocopy and post/collect OR  Scan and email research material (tick which is applicable)

**Fees: Research** (per request) 1<sup>st</sup> Hour - \$20.40 Subsequent Hours - \$20.00/hour

**Printing/Photocopying**

\$0.20/B&W A4 page	\$1.00/Col A4 page
\$0.50/B&W A3 page	\$1.80/Col A3 page

**Delivery**  Collect and pay in person (Cash/Cheque/Credit Card)  
 Post following payment via (Cash/Cheque/Credit Card/Direct Deposit)

**Office Use ONLY**

Date of Enquiry  Staff Member   
Invoice or Receipt No.  Request Tracking No.

**Electronic version current. Uncontrolled Copy current only at time of printing**

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